

RUFFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 18 July 2017 at 5.45 pm at Rufford Mill, Rufford

Present: Councillors:

D. Fernley (Chair)
 J. Pearce
 K.Bower
 A.Drane
 B.Bates

In attendance:

C. Millward (Clerk)
 J. Peck (County councillor)

| | DISCUSSION AND DECISIONS | ACTION |
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| RPC/26/17 | <p>Declarations of interest: Councillors noted that apologies for absence had been omitted from the agenda in error. Apologies for absence with reasons were received and accepted from D.Franks under this item.</p> <p>The clerk reminded councillors of their obligations in relation to the disclosure of interests. There were no declarations of interest, direct or indirect, in any item of business on the agenda.</p> | |
| RPC/27/17 | <p>Dispensations: At the chair's request, the clerk explained the purpose of dispensations and when they are required. No dispensations required.</p> | |
| RPC/28/17 | <p>10 minutes public speaking time: No public present.</p> | |
| RPC/29/17 | <p>Minutes of the Parish Council meetings held on 2 May 2017 and 6 July 2017: The minutes of the meetings held on 2 May 2017 and 6 July 2017 were agreed and signed by the chair.</p> | |
| RPC/30/17 | <p>Matters arising – for information only: Mr Drane arrived at 5.55 pm during this item.</p> <p>Councillors agreed that Parkwood Leisure should be invited to all future monthly meetings.</p> | Clerk |
| RPC/31/17 | <p>Reports from district and county councillors: Councillor Peck reported that:</p> <ol style="list-style-type: none"> 1. He was not aware of any recent developments in relation to the incinerator at Bilsthorpe 2. The area had been licensed for fracking exploration by INYOS. The nature of the licence was discussed and making reference to it on the website. 3. An application had been made to NCC for retrospective planning permission in relation to 3/17/01084/CMA Anaerobic Digestion Plant Land at Stud Farm, Rufford. <p>Councillors noted that any formal consultation appeared to have gone astray. Whilst this application had not been specified on the agenda, planning matters was an agenda item. On this basis, councillors discussed the application taking account of the limited information available to them.</p> <p>They unanimously decided to object to the application on the grounds that continuing and retrospective amendments to the</p> | |

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| | <p>original permission mean that there was becoming less and less clarity regarding the ultimate plant and its operation. Councillor Peck confirmed that a response received on 19 July 2017 would be taken into account and that it would be acceptable for councillor Laughton to speak in councillor Peck's absence.</p> <p>The clerk will copy councillors Pack and Laughton into the response to NCC.</p> <p>Councillor Peck left the meeting at 6.30 pm</p> | Clerk |
| RPC/32/17 | Reports from Councillors: Ms G Camp had kindly offered to display future agenda in the Bilsthorpe notice board. Councillors formally expressed their gratitude for her offer. | |
| RPC/33/17 | <p>Employment matters:</p> <p>a. New clerk - Contract of employment: Councillors, having considered the document, unanimously resolved to approve the clerk's written contract recording the terms and conditions on which she has been employed since 1 June 2017.</p> <p>b. Pension obligations and scheme: As this item related to staffing, councillors confirmed that it was confidential and the relevant minutes should not be made public.</p> | |
| RPC/34/16 | <p>Financial Matters:</p> <p>a. 2017-18 insurance arrangements: Having reviewed the Hiscox insurance documentation by email, councillors retrospectively approved the insurance contract with Hiscox and payment of the premium.</p> <p>Councillors reviewed the council's assets as follows: Noticeboards (3) Grit bins (2) Bench (1) Gate at Rufford (1) Triangle of land at Maylodge Drive Triangle of land at junction of Maylodge Drive and A614 The clerk will ask the insurers to add these to the insurance</p> <p>b. Financial position as at 30 June 2017: Councillors considered and noted the clerk's report showing the precise financial position at 30 June 2017.</p> <p>c. Accounts for payment: The council unanimously approved the payment of the insurance premium, £168, and clerk's salary (amount confidential). They also approved future payment of the clerk's salary by standing order.</p> <p>d. Banking arrangements including appointment of signatories: Councillors reviewed their banking arrangements. They agreed that the new clerk (Ms Millward) should be appointed as signatory to all the council's accounts. The clerk will obtain and complete the relevant forms for signature.</p> <p>e. Appoint accounts scrutineer: Councillors appointed the chair as accounts scrutineer.</p> <p>f. 2017-18 Risk assessment: Councillors considered and approved the draft risk assessment for 2017 -18 circulated by the clerk, subject to provision for the chair to check the bench and the noticeboards to be checked as follows: Maylodge Drive – Mr Pearce Rufford – Mrs Bates Bilsthorpe - Clerk.</p> | <p>Clerk</p> <p>Clerk</p> |
| RPC/35/16 | <p>Planning matters:</p> <p>a. Applications: See RPC/31/17 above (Reports from district and county councillors).</p> | |

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| | <p>Councillors noted that application 17/01200/FUL (Change of use to recreational boating with floating pontoon and floating booms - Nottinghamshire County Council) had been notified subsequent to the circulation and display of the agenda. They had no comments necessitating a decision.</p> <p>b. To note planning decisions by NSDC:</p> <p>i. 17/00806/FUL CHANGE OF USE OF PART OF STABLE BLOCK GROUND FLOOR FROM RETAIL (ANCILLARY STORAGE) TO EXHIBITION SPACE (CLASS D1) AND PART OF FIRST FLOOR FROM RETAIL (ANCILLARY EXHIBITION SPACE) TO MULTI-FUNCTIONAL NON-RESIDENTIAL INSTITUTIONAL/ASSEMBLY SPACE (CLASS D1/D2) STABLE BLOCK OLD RUFFORD ROAD RUFFORD NOTTINGHAMSHIRE NG22 9DF – Approval noted</p> <p>ii. 17/00761/FUL – EXTENSION TO FRONT ENTRANCE OF HUCKS TO FORM NEW ENTRANCE LOBBY AND CANOPY AND NEW REAR EXTERNAL TERRACE INCORPORATING NEW EXTERNAL FACADES. CENTER PARCS SHERWOOD FOREST HOLIDAY VILLAGE OLD RUFFORD ROAD RUFFORD NOTTINGHAMSHIRE – Approval noted</p> <p>iii. 17/00639/FUL - CHANGE OF USE OF THE ORANGERY FROM AN EXHIBITION SPACE (USE CLASS D1) TO A RETAIL SALES AREA (USE CLASS A1) FOR THE SALE OF PLANTS AND ASSOCIATED PRODUCTS, INTERNALLY AND EXTERNALLY. RUFFORD ABBEY COUNTRY PARK OLD RUFFORD ROAD RUFFORD NOTTINGHAMSHIRE NG22 9DF – Approval noted</p> <p>iv. 17/00769/FUL PROPOSED HAY BARN PRIMROSE HILL FARM OLD RUFFORD ROAD BILSTHORPE – Approval noted</p> <p>Councillors also noted the appeal against the refusal of 16/01997/OUT (Parkside, Maylodge Drive, Rufford) and had nothing to add to their original response to the application.</p> <p>c. Enforcement matters: Nothing raised.</p> | |
| <p>RPC/36/17</p> | <p>Parish environment and appearance: The clerk will report the following:</p> <p>a. The poor condition of traffic signs along A614 from Bilsthorpe to Ollerton are dirty and difficult to read. She will refer to the sign at the entrance to Rufford as a specific example and copy in councillor Peck and Parkwood Leisure.</p> <p>b. The significant hole in village side of the road under the forge which is obscured by the water and poses a risk of damage to vehicles.</p> | <p>Clerk</p> <p>Clerk</p> |
| <p>RPC/37/17</p> | <p>Service faults: None save as set out at RPC/36/17 above (Parish environment and appearance)</p> | |
| <p>RPC/38/17</p> | <p>Correspondence: The clerk will email a copy of NSDC's summary of material planning considerations to all councillors and include a copy as standard in the councillors' pre-meeting pack. She will also email the NSDC's letter regarding publication of the Amended Core Strategy Development Plan for councillors' comments. No other correspondence.</p> | |
| <p>RPC/39/17</p> | <p>Agenda items for next meeting: As above</p> | |
| <p>RPC/40/17</p> | <p>Date of next meeting: Tuesday 12 September 2017 at 5.30 pm Tuesday 14 November 2017 at 5.30 pm</p> | |

The meeting closed at 7.30 pm.

