

RUFFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 12 September 2017 at 5.45 pm at Rufford Mill, Rufford

Present: Councillors:

D. Fernley (Chair)
 J. Pearce
 K.Bower
 B.Bates
 A.Drane (from 5.40 pm)

In attendance:

C. Millward (Clerk)
 R.Dolan (Events and marketing manager, Rufford Country Park)

	DISCUSSION AND DECISIONS	ACTION
RPC/41/17	<p>Apologies for absence: For Ms Dolan's convenience, councillors agreed to consider item 5 on the agenda as the first item (Parkwood Leisure report).</p> <p>Apologies for absence with reasons were received and accepted from Mr Franks. Mr Drane had been delayed.</p>	
RPC/42/17	<p>Declarations of interest: There were no declarations of interest, direct or indirect, in any item of business on the agenda.</p>	
RPC/43/17	<p>Dispensations: No dispensations required.</p>	
RPC/44/17	<p>10 minutes public speaking time: No public present.</p>	
RPC/45/17	<p>Parkwood Leisure report (if any): For the reasons set out at RPC/41/17 above (Declarations of interest), this item was considered at the outset of the meeting.</p> <p>Councillors welcomed Ms Dolan to the meeting and working with Parkwood Leisure.</p> <p>Ms Dolan updated councillors as to the following:</p> <ol style="list-style-type: none"> 1. A new adventure golf area and archery range had been opened. The Orangery had been developed as a garden area. All would operate seasonally. 2. The new pedalos which are blue. Councillors understood that these were to have been green. Ms Dolan will make enquiries. (Mr Drane arrived at 5.40 pm during this discussion) 3. The death of a goose which had been found in the boating ropes. This had been investigated and the death had been cause by illness. There had been no further incidents. Ms Dolan will confirm that there are no water quality issues. 4. The play area is to be re-developed into an adventure park. 5. Planned events. These included: <ol style="list-style-type: none"> a. A 1940s weekend on 30 September/1 October 2017. The measures being taken to manage potential traffic and parking issues were discussed at length. Ms Dolan confirmed that steps will be taken to address the possibility of visitors parking on Maylodge Drive, either through the deployment of personnel or display of signage. Parking elsewhere will also be monitored. A traffic management plan is in place. A letter will be sent to residents about the 	<p>RD</p> <p>RD</p>

	<p>arrangements for the event in advance. Any issues over the weekend should be reported to Ms Dolan via the visitor centre. Whilst she will provide her mobile number to the clerk for councillors' use signal issues mean that the visitor centre is the more reliable means of contact. Ms Dolan also confirmed that guns are to be fired at set times. The letter to residents will include details.</p> <p>b. A Halloween trail for late October/early November. There will also be a Halloween themed outdoor cinema on 27 and 28 October 2017. This will finish by 9.00 pm and sound levels will be monitored.</p> <p>c. Santa's Grotto</p> <p>d. Christmas craft fair on 24 and 25 November.</p> <p>Councillors discussed general car parking plans with Ms Dolan. Concern was expressed that, if there were to be a move away from a manned carpark, visitors would not have information reading alternative car parking which could lead to local problems. Councillors emphasised that parking issues were the main concern arising out of activity at the Country Park. Ms Dolan will update councillors as to the parking proposals at the next meeting.</p> <p>Councillors thanked Ms Dolan for attending and for such a thorough report.</p>	RD
RPC/46/17	<p>Minutes of the Parish Council meeting held on 18 July 2017: The minutes of the meeting held on 18 July 2017 were agreed and signed by the chair.</p>	
RPC/47/17	<p>Matters arising – for information only: There were no matters arising.</p>	
RPC/48/17	<p>Reports from district and county councillors: None present.</p>	
RPC/49/17	<p>Reports from Councillors: No reports.</p>	
RPC/50/17	<p>Employment matters: Pension obligations and scheme: As this item related to staffing, councillors confirmed that it was confidential and the relevant minutes should not be made public.</p>	
RPC/51/16	<p>Financial Matters:</p> <p>a. Financial position as at 31 August 2017: Councillors considered and noted the clerk's report showing the precise financial position at 31 August 2017.</p> <p>b. Accounts for payment: The council unanimously approved four payments totalling £600.60.</p> <p>c. External auditor's report (if available): Not yet received.</p> <p>d. Appointment of 2017-18 internal auditor: The clerk will make enquiries and report back at the November 2017 meeting.</p> <p>e. Fixed assets – Insurance – Replacement values: Councillors discussed the replacement values for the council's assets as follows:</p> <ol style="list-style-type: none"> 1. Noticeboards (x3) – Clerk to investigate replacement cost 2. Grit bins (x2) – On reflection, councillors decided that the council owns only one. Clerk to investigate replacement cost. 3. Bench (x1) - £600 4. Gate (x1) - £800 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
RPC/52/16	<p>Planning matters:</p> <p>a. Applications: F3657 - 3/17/01084/CMA Revised layout and design of buildings, surface water lagoon and related structures/plant of approved Anaerobic Digestion Plant Land at Stud Farm, Rufford, NG22 9HB – Invitation to speak</p>	

	<p>at Planning and Licensing Committee – 19 September 2017: Councillors noted that the Committee meeting had been deferred to October 2017 whilst the applicant complies with outstanding conditions attached to the original planning permission. County Councillor Laughton is to speak on the council’s behalf.</p> <p>Councillors noted that application 17/01049/FULM (Land Adjacent Forestry Holdings Kings Clipstone Edwinstowe - Camping, glamping and touring park for 200 pitches) had been notified subsequent to the circulation and display of the agenda. They had no comments necessitating a decision.</p> <p>b. To note planning decisions by NSDC:</p> <p>i. 17/01175/FUL Householder application for rear extension with balcony at first floor level. Alderbrook May Lodge Drive Rufford NG22 9DE - Approval noted</p> <p>ii. 17/01200/FUL Retrospective application for the retention of the floating pontoon for recreational boating along with the provision of floating booms Nottinghamshire County Council Rufford Abbey- Approval noted</p> <p>iii. 17/00880/FUL Change of Use of part of the former Rufford Abbey Sawmill, Ground Floor (Outdoor Leisure Shop) from Retail (Use Class A1) to Multi-functional Non-Residential Institutional/Assembly Space (Use Classes D1 and D2) Rufford Mill Rufford Lane Rufford Nottinghamshire NG22 9DG – Approval noted</p> <p>c. Enforcement matters: It was noted that work is being carried out at Sawmills Farm. The clerk will check the planning position in relation to 17/01026/CPRIOR Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to dwellinghouse and for associated operational development. Sawmills Farm Rufford Lane Ollerton.</p>	Clerk
RPC/53/17	Parish environment and appearance: The clerk will report overgrowing vegetation on A614 footpath to either Parkwood Leisure or NCC Highways depending on who is responsible. She will also chase up the poor condition of traffic signs along A614 and hole in village side of the road under the forge which had been reported on 19 July 2017.	Clerk Clerk
RPC/54/17	Service faults: The clerk will report the damaged grit bin on Maylodge Drive.	
RPC/55/17	Correspondence: All items of correspondence noted together with Mr Heathcote’s email received after the agenda had been circulated. The clerk will write a formal letter of thanks to Mr Heathcote.	
RPC/56/17	Agenda items for next meeting: As above	
RPC/57/17	Date of next meeting: Tuesday 14 November 2017 at 5.30 pm	

The meeting closed at 7.10 pm.