

RUFFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 28 November 2017 at 5.30 pm in the Talbot Suite, Rufford Mill, Rufford

Present: Councillors:

D. Fernley (Chair)
 J. Pearce
 K. Bower
 B. Bates
 A. Drane
 D. Franks

In attendance:

C. Millward (Clerk)
 A. Cox (Rufford Country Park)
 C. True (Rufford Country Park)

	DISCUSSION AND DECISIONS	ACTION
RPC/63/17	<p>Apologies for absence: For Mr Cox and Mr True's convenience, councillors agreed to consider item 5 on the agenda as the first item (Parkwood Leisure report).</p> <p>There were no absences.</p>	
RPC/64/17	<p>Declarations of interest: There were no declarations of interest, direct or indirect, in any item of business on the agenda.</p>	
RPC/65/17	<p>Dispensations: No dispensations required.</p>	
RPC/66/17	<p>10 minutes public speaking time: No public present.</p>	
RPC/67/17	<p>Parkwood Leisure report (if any): For the reasons set out at RPC/63/17 above (Apologies for absence), this item was considered at the outset of the meeting.</p> <p>Councillors welcomed Mr Cox and Mr True to the meeting.</p> <p>Discussion with Mr Cox and Mr True established the following:</p> <ol style="list-style-type: none"> 1. Parkwood Leisure fully appreciated the difficulties and inconvenience faced by residents during the Christmas event weekend, both with regard to parking and traffic. It was working to ensure that these problems do not arise again. 2. For reasons which were unclear although probably due to the fine weather that weekend, the number of visitors to the event far exceeded numbers in the past. This unexpected increase in numbers coincided with other events being held in the same area. This had led to extreme volumes of traffic on A614 in particular. As regards car parking capacity, the site has parking for 700 cars but had been visited by 1200 cars on Saturday 24 November 2017. 3. Parkwood Leisure plans to install Automatic Number Plate Recognition (ANPR) in its car parks which will speed up parking and reduce traffic build up at car park entrances in future. An application for planning permission has been submitted. 4. ANPR will free the existing car park staff, who will be deployed to safety and traffic management to ensure proactive management of traffic and potential issues. 5. An additional 40 spaces are planned for the Bluebell car park 	<p style="text-align: center;">RD</p> <p style="text-align: center;">RD</p>

	<p>which will help ease congestion.</p> <ol style="list-style-type: none"> 6. Parkwood Leisure will obtain a local authority traffic plan for the Christmas event in future and also plan more effectively for the impact of fine weather on numbers. It will also consider a Park and Ride system for lager events. 7. Parkwood Leisure's strategy is to increase off peak visits, the duration of visits and spend by visitors rather than increasing the number of visitors at peak times. 8. Mr Cox will look at using bollards or boulders to prevent cars parking on Parkwood Leisure's Rufford Lane verge 9. During events where high numbers are predicted, Parkwood Leisure will also consider deploying someone on Maylodge Drive to monitor and report on traffic flow. 10. Parkwood Leisure appreciates the value of keeping residents informed where activity at the Park may have an impact on traffic 11. During 2018 Parkwood Leisure will be improving the grounds and appearance and re-opening the Jacobean suite to the public. <p>Councillors noted forthcoming events and that predicted visitor numbers were not excessive. Mr Cox will email the clerk a link to the Park's website for inclusion on the council's website for residents' information.</p> <p>Councillors thanked Mr Cox and Mr True for attending and for their constructive and co-operative approach to residents' concerns. Mr Cox and Mr True left the meeting.</p>	
RPC/68/17	Minutes of the Parish Council meeting held on 12 September and 31 October 2017: The minutes of the meetings held on 12 September and 31 October 2017 were agreed and signed by the chair.	
RPC/69/17	Matters arising – for information only: There were no matters arising.	
RPC/70/17	Reports from district and county councillors: To councillors' disappointment, none present.	
RPC/71/17	Reports from Councillors: No reports.	
RPC/72/17	<p>Financial Matters:</p> <ol style="list-style-type: none"> a. Financial position as at 31 October 2017: Councillors considered and noted the clerk's report showing the precise financial position at 31 October 2017. b. Accounts for payment: The council unanimously approved four payments totalling £901.31. c. External auditor's report (if available): Councillors welcomed the external auditor's unqualified report and but noted the comments made. d. Appointment of 2017-18 internal auditor: Councillors appointed Ms Ricketts, clerk to Halam Parish Council. e. Fixed assets – Insurance – The clerk will make enquiries of the broker, Came & Company. 	<p>Clerk</p> <p>Clerk</p>
RPC/73/17	<p>Planning matters:</p> <ol style="list-style-type: none"> a. Applications: <ol style="list-style-type: none"> i. 17/01910/OUTM Variation of condition 14 attached to planning permission 16/01618/OUTM to allow an increase of the number of dwellings being accessed off each access (from 10 to 12 in each case) Land At 	

	<p>Oldbridge Way Bilsthorpe Nottinghamshire NG22 8TF: There were no comments on the application.</p> <p>ii. 17/01832/FUL Proposed 4 New Water Lodges and Associated Parking and External Works Information Centre Sherwood Forest Holiday Village Old Rufford Road Rufford NG22 9DN: Councillors considered the application and decided, by a majority of 5:1, that they had no objection to the proposal.</p> <p>b. To note planning decisions by NSDC:</p> <p>i. 17/01592/LBC – Re-roof rear slope only – Garden House, Maylodge Drive, Rufford, NG22 - Approval noted</p> <p>ii. 17/01026/CPRIOR Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to dwelling house and for associated operational development. Sawmills Farm Rufford Lane Ollerton - Approval noted with disappointment.</p> <p>Councillors also noted the approval of 17/01631/FUL (Proposed re-location of Zip Wire / Aerial Adventure facility - Center Parcs Sherwood Forest Holiday Village Old Rufford Road) and 17/01750/FUL (Householder application for removal of Holly Bush and replacement with extension of existing wall. - Savile House May Lodge Drive Rufford) both of which had been notified subsequent to distribution of the agenda.</p> <p>c. Enforcement matters: None</p>	
RPC/74/17	Parish environment and appearance: Mr Franks reported that he had collected five bags of litter from the verges.	
RPC/75/17	Service faults: The clerk will report the faulty Rufford Lane streetlight on the Wellow side of the ford opposite the car park entrance. Councillors noted that the pothole in the ford had been filled.	Clerk
RPC/78/17	Correspondence: All items of correspondence noted together with an enquiry about Rufford WW1 memorials and an email from Mr Mark Spencer MP regarding housing. The clerk will invite Mr Spencer to attend a parish council meeting in this regard.	Clerk
RPC/79/17	Agenda items for next meeting: As above	
RPC/80/17	Date of next meeting: Tuesday 30 January 2018 at 5.30 pm	

The meeting closed at 6.55 pm